

DOBCEL CIRCULAR

26 October (#9/2020)

COVID 19 Thank you

The DOBCEL Board expresses their gratitude for all the hard work, dedication and flexibility of our school staff and Catholic Education staff in dealing with the complexity brought about by COVID 19.

School Transfer Agreements

The DOBCEL Board is looking forward to signing School Transfer Agreements with all parish schools during October and November.

We are grateful for all Parish Priests with the Governing Authority of parish schools distributing transfer of employment letters to all school staff.

Constitution

Changes to the constitution as a result of feedback from CECV were discussed and approved by the Board

Change in Title

After feedback from CECV and VRQA and further discernment at the most recent DOBCEL Board meeting, the DOBCEL Board has decided on the following changes of terminology.

- The titles of Chief Executive Officer DOBCEL and Director of Catholic Education Ballarat will be combined into one title: **Executive Director of Catholic Education Ballarat**
- The Catholic Education Office Ballarat will now be known as **Catholic Education Ballarat**



October Board Meeting

List of Policies discussed

DOBCEL Fraud Prevention and Reporting Policy and Procedures
DOBCEL School Financial Oversight Policy and Procedures
DOBCEL External Financial Audit Policy and Procedures

List of Policies Endorsed for Ratification - Stored in eSort

DOBCEL Credit Card Policy, Procedures & Agreement
DOBCEL Small and Remote Schools Staff Incentive Scheme Policy 2020
DOBCEL Sponsorship Higher Education Studies Policy & Procedures 2020

List of Policies approved for change from BDSAC to DOBCEL

DOBCEL Relationships and Sexuality Education Policy
DOBCEL Formation for Mission Policy

Reports

The following reports were tabled and discussed:

1. Chairperson's Report
2. Chief Executive Officer's Report
3. Finance Report
4. Update on COVID-19 response
5. Update on signing of School Transfer Agreement

VRQA Application Progress Report

The following documents have been submitted to CECV as part of our VRQA application:

- DOBCEL Behaviour Management P&P
- DOBCEL Board Charter
- DOBCEL Governance Model
- DOBCEL Instrument of Delegations
- DOBCEL Office of Management Organisational Chart
- DOBCEL Principles of Governance
- DOBCEL Related Party Transaction P&P
- DOBCEL Child Safe Governance P&P
- DOBCEL Child Safe School Policy P&P
- DOBCEL Child Safeguarding Reporting Obligations P&P
- DOBCEL Child Safety Officer Role Description
- DOBCEL Commitment to Child Safety
- DOBCEL Conflict of Interest for DOBCEL Directors, Schools and Management P&P
- DOBCEL Credit Card P&P
- DOBCEL Enrolment P&P
- DOBCEL Finance Business Plan
- DOBCEL Fraud Prevention & Reporting Policy
- DOBCEL School Complaints Handling P & P
- DOBCEL School Financial Oversight P&P
- DOBCEL School Guidelines for Police and DHHS Interview
- DOBCEL Small and Remote Schools Incentive P&P
- DOBCEL Strategic Directions
- DOBCEL Strategic Intent
- DOBCEL Strategic Plan Flowchart

For more information

If there is something that DOBCEL can assist you with understanding better, please contact Executive Officer Janine Hillman on jhillman@ceoballarat.catholic.edu.au.

Tracey O'Neill

Tracey O'Neill
DOBCEL Board Director and Chair

Diocese of Ballarat Catholic Education Limited (DOBCEL) 2020

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